

## REPORT OF THE DIRECTOR OF CORPORATE SERVICES

EXECUTIVE BOARD 22nd MARCH 2021

## COUNCIL'S BUDGET MONITORING REPORT 2020/21

Director and Designation	Author & Designation	Telephone No	Directorate
C Moore, Director of Corporate Services	R Hemingway, Head of Financial Services	01267 224886	Corporate Services

Table 1

Forecasted for year to 31st March 2021

Department	Working Budget				Forecasted				Dec 20 Forecast Variance for Year £'000	Oct 20 Forecasted Variance for Year £'000
	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Chief Executive	31,593	-12,968	-5,581	13,044	29,261	-11,337	-5,581	12,342	-702	-558
Communities	153,542	-63,299	12,639	102,882	153,872	-63,095	12,639	103,415	533	911
Corporate Services	81,156	-51,946	-1,623	27,587	78,896	-49,648	-1,623	27,624	37	-451
Education & Children (incl. Schools)	187,210	-35,562	26,643	178,291	189,773	-38,759	26,643	177,656	-635	1,507
Environment	125,503	-79,153	12,841	59,190	128,596	-81,712	12,841	59,724	534	1,016
<b>Departmental Expenditure</b>	<b>579,003</b>	<b>-242,927</b>	<b>44,919</b>	<b>380,995</b>	<b>580,397</b>	<b>-244,553</b>	<b>44,919</b>	<b>380,762</b>	<b>-232</b>	<b>2,426</b>
Capital Charges/Interest/Corporate Reserve funding for economic recovery				-19,940				-21,640	-1,700	-1,200
								450	450	0
<b>Levies and Contributions:</b>										
Brecon Beacons National Park				138				138	0	0
Mid & West Wales Fire & Rescue Authority				10,400				10,400	0	0
<b>Net Expenditure</b>				<b>371,593</b>				<b>370,110</b>	<b>-1,482</b>	<b>1,226</b>
Transfers to/from Departmental Reserves										
- Chief Executive				0				351	351	0
- Corporate Services				0				-37	-37	0
- Education & Children (incl Schools)				0				378	378	0
- Environment				0				-534	-534	0
<b>Net Budget</b>				<b>371,593</b>				<b>370,267</b>	<b>-1,325</b>	<b>1,226</b>

**Chief Executive Department**  
**Budget Monitoring - as at 31<sup>st</sup> December 2020**

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget				Forecasted				Dec 20 Forecast Variance for Year £'000	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Chief Executive	868	0	-837	31	997	-284	-837	-124	-155	-151
People Management	4,437	-1,489	-2,619	329	4,497	-1,596	-2,619	282	-47	-14
ICT & Corporate Policy	5,925	-1,022	-4,867	36	6,163	-1,437	-4,867	-141	-176	-173
Admin and Law	4,319	-823	682	4,178	4,128	-846	682	3,964	-214	-254
Marketing & Media	2,820	-805	-1,430	585	2,393	-494	-1,430	469	-116	-135
Statutory Services	1,276	-303	281	1,254	1,372	-401	281	1,253	-1	-14
Regeneration	11,949	-8,527	3,208	6,631	9,710	-6,279	3,208	6,639	8	182
<b>GRAND TOTAL</b>	<b>31,593</b>	<b>-12,968</b>	<b>-5,581</b>	<b>13,044</b>	<b>29,261</b>	<b>-11,337</b>	<b>-5,581</b>	<b>12,342</b>	<b>-702</b>	<b>-558</b>

## Chief Executive Department - Budget Monitoring - as at 31st December 2020

### Main Variances

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20 Forecast Variance for Year £'000	Notes	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Chief Executive</b>							
Chief Executive-Chief Officer	260	0	201	0	-59	Savings on supplies and services.	-59
Chief Executive Business Support Unit	608	0	796	-284	-96	3 vacant posts - All not being filled in this financial year.	-92
<b>People Management</b>							
Business & Projects Support	275	0	238	-0	-38	Savings on supplies and services	-41
Employee Services – HR/Payroll Support	130	0	163	-1	31	£24k graduate not funded, 2 x employees regraded with no funding £8k	31
DBS Checks	124	0	92	-2	-34	Review of DBS checks process and budget to be undertaken.	-34
Other variances					-6		30
<b>ICT &amp; Corporate Policy</b>							
Welsh Language	165	-10	114	-10	-51	Vacant post not currently being filled due to team review being undertaken. Delayed due to Covid-19 but due to be completed by end of 2020/21	-44
Chief Executive-Policy	848	-30	723	-28	-123	3 vacant posts not currently being filled due to team review being undertaken. Delayed due to Covid-19 but due to be completed by end of 2020/21	-126
Other variances					-2		-3
<b>Admin and Law</b>							
Democratic Services	1,850	-260	1,729	-289	-149	Underspend on Members pay & travelling costs along with an additional £33k income for work undertaken for the Housing Revenue Account.	-145
Democratic Services - Support	494	0	465	-26	-54	Additional income for work undertaken for the Wales pension partnership (£20k), ERW (£5k); £29k supplies and Services underspend;	-55
Civic Ceremonial	23	0	13	0	-10	Less civic ceremonial events taking place due to Covid-19.	-15
Land Charges	130	-300	75	-212	33	A reduction in estimated income as result of Covid-19, partially offset by savings on supplies and services and legal costs. A claim for the Covid-19 income loss for quarters 1 to 3 (£20k) has been submitted to WG, but has been excluded from this return until a final decision on it's eligibility has been made.	43
Legal Services	1,777	-263	1,727	-247	-33	2 FTE vacant posts during the year. 1 of which has recently been filled.	-83

## Chief Executive Department - Budget Monitoring - as at 31st December 2020

### Main Variances

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20 Forecast Variance for Year £'000	Notes	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Marketing &amp; Media</b>							
Marketing and Media	501	-285	407	-43	148	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements.	143
Translation	552	-51	427	-35	-110	£20k saving down to staff reducing their hours, £11k on a vacant post, £27k underspend as a result of maternity leave and £13k saving on staff at a lower point on the salary scale than budgeted. Further savings on supplies and services.	-108
Customer Services Centres	1,112	-346	1,059	-347	-53	2.5 FTE vacant posts for most of the financial year. In the process of being filled.	-75
Yr Hwb, Rhydaman a Llanelli	187	-92	38	-44	-101	Three vacant posts pending divisional realignment offset in part by less income anticipated as a result of Covid-19. NNDR relief due to Covid-19 of £20k.	-95
<b>Statutory Services</b>							
Registrars	430	-301	484	-246	109	A claim for the lost income due to Covid-19 of £96k has been submitted to WG, but has been excluded from this return until a final decision on it's eligibility has been made.	76
Coroners	384	0	307	0	-77	Following the appointment of medical examiners by the NHS, fewer cases are being referred to the Coroner.	-63
Electoral Services - Staff	287	0	260	-0	-27	Vacant Post during year pending divisional realignment.	-20
Other variances					-7		-7
<b>Regeneration &amp; Property</b>							
Property	1,241	-67	1,151	-16	-38	Part year vacant post and part year maternity leave. Reduced from October underspend as income committed will now not be realised.	-72
Commercial Properties	32	-582	56	-520	86	General loss of income due to properties becoming vacant and no immediate prospect of re-letting.	88
Provision Markets	581	-651	525	-513	81	Ongoing reduction in Lettings income due to market forces impacting rates achievable. This has been exaggerated by the Covid-19 situation and subsequent loss of casual lettings likely to continue to the end of the financial year.	49
Administrative Buildings	2,859	-771	2,620	-662	-130	Savings on Utilities due to working from home along with a one off NNDR rebate of £55k	-2

**Chief Executive Department - Budget Monitoring - as at 31st December 2020**  
**Main Variances**

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20	Notes	Oct 20
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Industrial Premises	539	-1,520	427	-1,530	-122	Large reduction in premises related expenditure as anticipated highways work of £30k, signage works of £10k and various other works will not take place in the year due to Covid-19. Occupancy levels are still high despite the pandemic, and far fewer hardship claims for rent holidays in quarter 2 materialised than was originally anticipated.	-28
Livestock Markets	59	-209	40	-58	131	Anticipated shortfall in income collected at Nant Y Ci Mart	143
Other variances					-0		4
<b>Grand Total</b>					<b>-702</b>		<b>-558</b>

**Department for Communities**  
**Budget Monitoring - as at 31st December 2020**

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget				Forecasted				Dec 20 Forecast Variance for Year £'000	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
<b>Adult Services</b>										
Older People	60,652	-23,254	3,207	40,605	60,141	-23,119	3,207	40,229	-376	-7
Physical Disabilities	8,261	-1,878	253	6,635	8,823	-1,979	253	7,097	462	334
Learning Disabilities	40,026	-11,059	1,283	30,251	39,106	-9,893	1,283	30,496	246	148
Mental Health	9,570	-4,030	255	5,795	10,023	-4,040	255	6,238	443	448
Support	7,051	-5,117	1,123	3,057	7,179	-5,230	1,123	3,072	14	9
<b>Homes &amp; Safer Communities</b>										
Public Protection	3,214	-1,094	532	2,652	3,197	-988	532	2,742	89	-4
Council Fund Housing	9,140	-7,972	521	1,689	10,444	-9,377	521	1,589	-100	-18
<b>Leisure &amp; Recreation</b>										
Leisure & Recreation	15,627	-8,894	5,465	12,198	14,958	-8,470	5,465	11,953	-245	-0
<b>GRAND TOTAL</b>	<b>153,542</b>	<b>-63,299</b>	<b>12,639</b>	<b>102,882</b>	<b>153,872</b>	<b>-63,095</b>	<b>12,639</b>	<b>103,415</b>	<b>533</b>	<b>911</b>

## Department for Communities - Budget Monitoring - as at 31st December 2020

### Main Variances

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20 Forecast Variance for Year	Notes	Oct 20 Forecasted Variance for Year
	Expenditure	Income	Expenditure	Income			
	£'000	£'000	£'000	£'000	£'000		£'000
<b>Adult Services</b>							
<b>Older People</b>							
Older People - Private/ Vol Homes	24,748	-13,127	24,886	-13,107	158	Projections reducing due to impact of Covid-19 on residential placements: outbreak restrictions and death rate	313
Older People - Extra Care	774	0	833	0	60	Cwm Aur contract - savings proposals in previous years only partially delivered	60
Older People - Private Home Care	8,238	-2,523	7,943	-2,523	-295	Welsh Government Hardship Fund claimable at £1 per hour delivered. Demand had fallen due to cancelled care packages early in the year. Activity now increasing. Delays to implement several savings proposals	-344
Older People - Private Day Services	225	0	9	0	-216	No day services due to Covid-19	-217
Older People - Other variances					-82	Previously reporting higher levels of additional hours delivering local authority domiciliary care - funding streams have now been identified and applied to the forecast i.e. Hardship Fund and Winter Pressures	181
<b>Physical Disabilities</b>							
Phys Dis - Commissioning & OT Services	861	-323	639	-215	-115	Senior Practitioner Grade K - £16k postholder started in July therefore post vacant April - June; £38k postholder left June therefore post vacant July - March. Occupational Therapists Grade I - £16k postholder works reduced hours; £15k postholder works reduced hours. Occupational Therapy Assistant Grade F £5k postholder started in late May therefore post vacant at start of year for 7 weeks. Therapy Support Workers Grade D £16k, Travelling £8k. These temporary vacancies have created the underspend this financial year, but now the posts are filled we are confident that we will spend closer to budget next year, as long as further vacancies do not emerge.	-135
Phys Dis - Private/Vol Homes	1,659	-300	1,281	-133	-211	Demand led - Reduced use of respite care due to Covid-19	-182
Phys Dis - Group Homes/Supported Living	1,079	-167	1,159	-11	236	Significant changes over recent years as packages reassessed following the transfer of Welsh Independent Living Fund into Revenue Support Grant. Primarily affected Physical Disabilities and Learning Disability clients for Direct Payments, Day Services and Community Support. Budget adjustments to be monitored to check initially virements were accurate	187
Phys Dis - Community Support	198	0	118	0	-80	Reduced use of respite care due to Covid-19	-80
Phys Dis - Direct Payments	2,673	-577	3,344	-577	671	Demand for Direct Payments increasing as a consequence of fewer alternatives during Covid-19 restrictions e.g. community support and respite	547
Phys Dis - Other variances					-40		-2

## Department for Communities - Budget Monitoring - as at 31st December 2020

### Main Variances

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20 Forecast Variance for Year £'000	Notes	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Learning Disabilities</b>							
Learn Dis - Employment & Training	1,786	-192	1,542	-83	-136	Loss of income received and staff vacancies. Reduced premises and running costs as building based provision is reduced due to social distancing regulations and alternatives provided.	-33
Learn Dis - Commissioning	951	0	878	0	-72	Staff vacancies and travelling	-3
Learn Dis - Private/Vol Homes	10,812	-4,287	11,869	-3,926	1,418	Pressure remains on this budget as alternative provision is unavailable due to Covid-19 restrictions. Timelines for achieving savings have slipped from October projections as many of the initiatives require face to face contact with service users and providers.	1,150
Learn Dis - Direct Payments	3,758	-547	4,463	-547	705	Demand remains steady but at a level of overspend in 2019/20	690
Learn Dis - Group Homes/Supported Living	9,829	-2,221	9,622	-1,693	321	More demand in Supported Living as an alternative to residential care. Rightsizing in Supported Living ongoing but delayed due to Covid-19. Accommodation and Efficiency project which plans for strategic longer term future accommodation options as well as current client group is now picking up pace.	298
Learn Dis - Adult Respite Care	981	-812	925	-812	-55	Staff vacancies	-39
Learn Dis - Local Authority Day Services	2,482	-410	2,210	-314	-177	Loss of income received, staff vacancies and client taxis not used. Reduced premises and running costs as building based provision is reduced due to social distancing regulations and alternatives provided.	-124
Learn Dis - Private Day Services	1,438	-80	489	-80	-949	Day Services closed from March 2020. Assume closure for whole financial year. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost	-974
Learn Dis - Community Support	3,414	-158	2,787	-158	-627	Community Services provision greatly reduced from March 2020. Activity levels beginning to increase. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost	-681
Learn Dis - Grants	407	0	303	-0	-103	Various grants underspent or not being paid	-0
Learn Dis - Adult Placement/Shared Lives	3,031	-2,198	2,877	-2,125	-81	Staff vacancies and reduced payments for day services support	-136
Learn Dis - Other variances					3		1



## Department for Communities - Budget Monitoring - as at 31st December 2020

### Main Variances

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20 Forecast Variance for Year £'000	Notes	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Mental Health</b>							
M Health - Private/Vol Homes	6,081	-3,230	6,479	-3,178	450	Pressure remains on this budget as alternative provision is unavailable due to Covid-19 restrictions. Timelines for achieving savings have slipped from October projections as many of the initiatives require face to face contact with service users and providers.	435
M Health - Other variances					-7		13
<b>Support</b>							
Other Variances - Support					14		9
<b>Homes &amp; Safer Communities</b>							
<b>Public Protection</b>							
PP Management support	102	-8	86	-14	-22	Underspend on postages and photocopying recharges.	-19
PP Business Support unit	151	0	119	0	-32	Vacant posts.	-26
Public Health	283	-14	303	-17	17	Underachievement of Fees and costs recoverable.	38
Noise Control	214	0	181	-2	-34	Vacant Post.	-16
Air Pollution	126	-35	140	-21	28	Underachievement of licensing income.	12
Dog Wardens	99	-29	108	-16	22	Underachievement of Fees and costs recoverable. Overspend on Long term Vehicle hire.	16
Animal Safety	158	0	104	-0	-55	Vacant posts.	-42
Licensing	350	-330	361	-306	36	Underachievement of licensing income.	20
Food Safety & Communicable Diseases	494	-38	466	-43	-32	Covid-19 restrictions and resources limiting sampling work expenditure.	-5
Trading Standards Services Management	89	-38	122	-42	29	Overspent on Legal Fees.	21
Fair Trading	146	-65	146	-37	29	Underachievement of Fees and costs recoverable due to Court closures.	18
Financial Investigator	32	-271	125	-271	93	Income targets delayed due to court process.	0
Other Variances					11		-21

## Department for Communities - Budget Monitoring - as at 31st December 2020

### Main Variances

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20 Forecast Variance for Year £'000	Notes	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Council Fund Housing</b>							
Home Improvement (Non HRA)	709	-300	688	-310	-31	Vacant Posts.	-26
Landlord Incentive	13	-10	64	-12	50	Overspend on Premises maintenance due to a number of new properties have been added to the portfolio which has resulted in additional repair costs.	44
Homelessness	160	-67	111	-67	-49	Transitional Homelessness Grant to pick up some budgeted expenditure.	0
Temporary Accommodation	502	-108	1,634	-1,330	-90	Overachievement of rental and Housing benefit income target.	-110
Social Lettings Agency	797	-802	759	-729	34	Overspend on Premises maintenance due to a number of new properties have been added to the portfolio which has resulted in additional repair costs.	73
Other Variances					-14		1
<b>Leisure &amp; Recreation</b>							
Pendine Outdoor Education Centre	522	-348	422	-314	-65	Employee savings due to reduced expenditure for casual staff	-58
Carmarthen Leisure Centre	1,640	-1,751	1,541	-1,773	-121	Employee savings due to in year vacancies and reduced expenditure for casual staff as a result of site closures	43
Amman Valley Leisure Centre	910	-833	832	-842	-88	Employee savings due to in year vacancies and reduced expenditure for casual staff as a result of site closures	30
Llanelli Leisure Centre	1,340	-1,145	1,164	-1,105	-136	Employee savings due to in year vacancies and reduced expenditure for casual staff as a result of site closures	43
ESD Rev Grant - Ynys Dawela	43	-43	21	0	21	Grant for project not yet confirmed by funding body	21
Libraries General	1,027	-1	1,205	-160	19	Unable to fully achieve vacancy factor	5
Carmarthen Museum, Abergwili.	170	-19	364	-8	205	Revenue contribution to forecast overspend on Capital project resulting from unforeseen works	1
Archives General	137	-2	218	-20	63	Estimated cost of returning Archive collection from storage	36
Arts General	25	0	0	0	-25	Vacant post being held pending restructure	-25
Laugharne Boathouse	147	-112	140	-74	31	Shortfall of income to budget as a result of part year closure.	35
Entertainment Centres General	444	-62	488	-289	-183	Vacant posts in structure not being filled due to ongoing site closures	-93
Oriel Myrddin CCC	113	0	125	0	13	Backdated NNDR bills re: 26/27 King Street	12
Leisure Management	389	0	356	0	-33	Vacant post in structure	-28
Other Variance - Leisure & Recreation					57		-22
<b>Grand Total</b>					<b>533</b>		<b>911</b>

**Corporate Services Department**  
**Budget Monitoring - as at 31st December 2020**

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget				Forecasted				Dec 20 Forecast Variance for Year £'000	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Financial Services	5,408	-2,872	-2,552	-16	5,102	-2,820	-2,552	-271	-255	-231
Revenues & Financial Compliance	4,793	-1,723	-2,408	662	4,185	-1,684	-2,408	93	-569	-610
Other Services	70,954	-47,351	3,337	26,941	69,608	-45,143	3,337	27,802	862	390
<b>GRAND TOTAL</b>	<b>81,156</b>	<b>-51,946</b>	<b>-1,623</b>	<b>27,587</b>	<b>78,896</b>	<b>-49,648</b>	<b>-1,623</b>	<b>27,624</b>	<b>37</b>	<b>-451</b>

## Corporate Services Department - Budget Monitoring - as at 31st December 2020

### Main Variances

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20 Forecast Variance for Year £'000	Notes	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Financial Services</b>							
Corporate Services Management Team	485	-63	482	-109	-49	£35k income from Fire Authority SLA and £15k savings on supplies and services	-49
Accountancy	1,697	-459	1,577	-466	-127	Vacant posts not likely to be filled in the short term. A few staff members currently being paid at the lower points of the scale whilst budgeted at the top.	-109
Treasury and Pension Investment Section	258	-191	227	-207	-48	£25k additional income for work undertaken for the Wales Pension Partnership; £23k - part year staff vacancy and three staff members currently at lower points of the salary scale but budgeted at top of scale.	-54
Grants and Technical	319	-109	242	-44	-12	1 vacant FTE (£39k) offset by shortfall in income recovery on grants.	1
Payments	531	-76	500	-72	-27	Net £17k part year vacant posts and £10k savings on supplies and services	-25
Other variances					7		5
<b>Revenues &amp; Financial Compliance</b>							
Procurement	548	-34	509	-34	-38	Net effect of 1 vacancy not being filled offset by additional staff costs	-28
Audit	482	-19	402	-36	-97	2 vacant posts during the year not to be filled before year end	-80
Risk Management	148	-0	168	-0	21	Temporary additional secondment into team	21
Corporate Services Training	59	0	15	-0	-44	Under utilisation of budget due to current working practices	-26
Local Taxation	939	-741	808	-802	-192	A shortfall of £174k in debts recovered through the courts due to Covid-19, is offset by £120k underspend due to vacant posts during the year (some of these posts will be filled before year end), along with various additional one off admin grants. Increased underspend due to savings on supplies and services and vacant posts unlikely to be filled in the current financial year.	-127
Housing Benefits Admin	1,639	-752	1,357	-684	-214	A few posts have been vacant during the year to date and only some are expected to be filled before year end. A large number of staff members are currently on lower points of the salary scale but budgeted at the top of scale. Additional one off grants from DWP for additional burdens contributed a net £75k of the underspend.	-365
Other variances					-5		-5

**Corporate Services Department - Budget Monitoring - as at 31st December 2020**  
**Main Variances**

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20	Notes	Oct 20
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
<b>Other Services</b>							
Audit Fees	316	-92	287	-92	-29	A proportion of audit fees chargeable directly to grants	-29
Bank Charges	67	0	17	0	-50	One off refund in year of £43k	-50
Council Tax Reduction Scheme	16,511	0	17,498	-337	650	Significant increase in caseload as a result of Covid-19. Reduction since previous estimate due to confirmed continued funding from WG	889
Rent Allowances	46,923	-47,140	44,250	-44,677	-209	Efficient recovery of overpayments	-209
Miscellaneous Services	7,137	-120	7,555	-38	500	£250k underspend on pre LGR pension costs, offset by forecast net increase of £750k in council tax bad debt allowance (WG funding but shortfall expected)	-211
<b>Grand Total</b>					<b>37</b>		<b>-451</b>

**Department for Education & Children**  
**Budget Monitoring - as at 31st December 2020**

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget				Forecasted				Dec 20 Forecast Variance for Year £'000	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
<b>Schools Delegated Budgets</b>	<b>132,231</b>	<b>-13,543</b>	<b>0</b>	<b>118,687</b>	<b>132,111</b>	<b>-13,543</b>	<b>0</b>	<b>118,567</b>	<b>-120</b>	<b>1,495</b>
Director & Strategic Management	1,480	0	-109	1,371	1,484	-1	-109	1,375	4	21
Education Services Division	7,428	-2,886	21,134	25,676	6,890	-2,252	21,134	25,772	96	34
Access to Education	9,046	-6,201	1,584	4,429	9,785	-6,776	1,584	4,593	164	233
School Improvement	3,502	-1,495	427	2,434	3,507	-1,666	427	2,268	-166	-117
Curriculum & Wellbeing	8,702	-4,948	886	4,639	8,539	-4,904	886	4,520	-119	20
Children's Services	24,822	-6,488	2,721	21,055	26,408	-8,767	2,721	20,362	-693	-378
Additional resources for reopening of schools	0	0	0	0	1,049	-850	0	199	199	199
<b>TOTAL excluding schools</b>	<b>54,979</b>	<b>-22,018</b>	<b>26,643</b>	<b>59,604</b>	<b>57,662</b>	<b>-25,216</b>	<b>26,643</b>	<b>59,089</b>	<b>-515</b>	<b>12</b>
<b>GRAND TOTAL</b>	<b>187,210</b>	<b>-35,562</b>	<b>26,643</b>	<b>178,291</b>	<b>189,773</b>	<b>-38,759</b>	<b>26,643</b>	<b>177,656</b>	<b>-635</b>	<b>1,507</b>

## Department for Education & Children - Budget Monitoring - as at 31st December 2020

### Main Variances

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20 Forecast Variance for Year £'000	Notes	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Schools Delegated Budgets</b>							
Primary Schools	69,767	-8,545	69,267	-8,545	-500	Based on schools' working budgets received for 2020/21 & updated for 3rd quarter monitoring returns and the application of ALP grant against teacher posts where redundancies have been postponed due to Covid-19.	165
Secondary Schools	58,331	-4,958	58,331	-4,958	-0		900
Special Schools	4,132	-40	4,512	-40	380		430
<b>Director &amp; Strategic Management</b>							
Other variances					4		21
<b>Education Services Division</b>							
School Redundancy & EVR	2,017	0	1,944	0	-73	Part year moratorium on redundancy processes due to Covid-19	-113
Early Years Non-Maintained Provision	1,704	-1,337	656	-345	-56	Fewer children taking up places in non-maintained settings	-55
Special Educational Needs	3,013	-1,548	3,621	-1,906	251	£360k additional SEN commitments in year reduced by £180k ALN grant allocation, £90k shortfall in Out of County placement income, reduced by -£20k on TA redeployment budget	226
Other variances					-26		-24
<b>Access to Education</b>							
School Admissions	345	-84	308	-89	-42	Part year staff vacancy & staff budget saving as not all staff at top of grade	-32
School Modernisation	114	-1	210	-42	55	Premises costs relating to closed schools	55
School Meals & Primary Free Breakfast Services	8,586	-6,116	9,266	-6,645	151	Non-achievement of Primary Breakfast Club income (£96k), which is partially offset by reduction in food costs of £10k due to Covid-19 through reduced school opening. WG are only partially funding some of the FSM payment weeks resulting in a £65k shortfall.	210
<b>School Improvement</b>							
School Effectiveness Support Services	265	-43	191	-39	-71	Delayed recruitment to school support due to Covid-19	-47
National Model for School Improvement	1,174	-60	1,090	-72	-95	Reduced travelling due to Covid-19 and maximising Education Improvement Grant to release core budget	-70

## Department for Education & Children - Budget Monitoring - as at 31st December 2020

### Main Variances

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20 Forecast Variance for Year £'000	Notes	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Curriculum and Wellbeing</b>							
Music Services for Schools	1,038	-737	1,095	-769	24	Delay with staff restructuring which has been further affected by Covid-19	37
Education Other Than At School (EOTAS)	2,205	-339	2,252	-420	-34	The Home Tuition service was minimal during the Summer Term due to Covid-19, resulting in less staff costs. The service has not returned to full capacity & the current lockdown will further reduce tutor hours (£34k). Previous monitoring had assumed service fully back & supporting catch up.	70
Youth Offending & Prevention Service	1,972	-1,109	1,891	-1,123	-96	Reduced travelling, staff vacancies and maximising grants to release core budget	-65
Adult & Community Learning	574	-571	520	-486	31	More accurate franchise income projections have been provided by Coleg Sir Gar since October return. Learner numbers are down significantly on previous years and affected by Covid-19 / On-line learning etc.	-8
Other variances					-44		-12
<b>Children's Services</b>							
Commissioning and Social Work	6,916	-81	6,932	-222	-124	Part year vacant posts and maximisation of grant income	6
Adoption Services	532	0	1,104	-482	90	One off payment committed for adoption of sibling group £125k, partially offset by maximising grant income in other areas of the service	72
Out of County Placements (CS)	670	0	465	-31	-236	Reduction in Out of County placements and no current remand placements	-211
Childcare	1,223	-668	1,152	-689	-93	Additional in year grants awarded from Welsh Government supporting priorities the service had already identified and have staff working on	-27
Short Breaks and Direct Payments	535	0	695	-180	-20	Additional in year grants awarded from Welsh Government supporting priorities the service had already identified	-3
Family Aide Services	172	0	291	-181	-62	Part year vacant posts and maximisation of grant income	-58
Other Family Services incl Young Carers and ASD	588	-348	734	-548	-54	Part year vacant post (post filled from mid January) and maximisation of grant income	-50
Out of Hours Service	175	0	139	0	-36	Underspend forecast as a result of not yet appointing to proposed to full time posts	0
Children's Services Mgt & Support (incl Care First)	992	-76	1,116	-260	-59	Further utilisation of grants - £31k, staff budget saving as not all staff at top of grade & purchase of extra leave - £12k, staff recruitment savings with most posts advertised on our website - £13k and reduced staff travelling re Covid-19 - £3k	-71
School Safeguarding & Attendance	296	-45	531	-353	-73	Part year vacant posts and maximisation of grant income	-52
Other Variances					-25		16



## Department for Education & Children - Budget Monitoring - as at 31st December 2020

### Main Variances

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20	Notes	Oct 20
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
<b>Additional resources for reopening of schools</b>							
Additional Cleaning for schools re-opening	0	0	850	-850	0	Assumes additional cleaning costs will be fully recovered from Welsh Government. Expectation that additional cleaning costs in other establishments will be recovered from the user departments.	0
Face coverings & PPE	0	0	199	0	199	Expenditure incurred in August to procure Face Coverings & PPE for Schools at short notice expected to exceed WG grant by £199k	199
<b>Grand Total</b>					<b>-635</b>		<b>1,507</b>

**Environment Department**  
**Budget Monitoring - as at 31st December 2020**

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget				Forecasted				Dec 20 Forecast Variance for Year £'000	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Business Support & Performance	166	-212	130	84	114	-192	130	52	-32	-13
Waste & Environmental Services	25,661	-4,471	1,373	22,563	28,684	-7,299	1,373	22,758	195	266
Highways & Transportation	52,411	-31,599	10,384	31,197	51,664	-30,828	10,384	31,221	24	393
Property	42,794	-40,787	624	2,631	43,860	-41,643	624	2,841	210	240
Planning	4,470	-2,085	330	2,715	4,273	-1,751	330	2,852	137	129
<b>GRAND TOTAL</b>	<b>125,503</b>	<b>-79,153</b>	<b>12,841</b>	<b>59,190</b>	<b>128,596</b>	<b>-81,712</b>	<b>12,841</b>	<b>59,724</b>	<b>534</b>	<b>1,016</b>

## Environment Department - Budget Monitoring - as at 31st December 2020

### Main Variances

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20 Forecast Variance for Year £'000	Notes	Oct 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Business Support &amp; Performance</b>							
Business Support	-119	-35	-158	-36	-40	Posts budgeted at top of scale but majority are not at the top of scale yet; a few posts temporarily vacant during the year.	-33
Departmental - Core	45	0	63	0	18	£8k department's share of the Health and Wellbeing co-ordinators' pay costs; £10k efficiency not yet achieved	19
Other variances					-10		2
<b>Waste &amp; Environmental Services</b>							
SAB - Sustainable Drainage approval Body Unit	121	-115	120	-41	74	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects	68
Reservoirs	11	0	109	0	99	Reactive work, including consultancy costs at Trebeddrod Reservoir.	74
Cleansing Service	2,380	-108	2,417	-116	29	Additional cleansing requirements	47
Waste Services	17,071	-1,316	17,131	-1,392	-15	Revised estimated spend on receptacles following delivery roll-out	162
Green Waste Collection	533	-336	617	-403	18	Fees charged do not cover total collection costs	-45
Other variances					-9		-40
<b>Highways &amp; Transportation</b>							
Civil Design	1,096	-1,680	1,025	-1,635	-25	Increased income recovery	-27
Transport Strategic Planning	396	0	310	-0	-86	Project Management Fees charged to various grants	-39
School Transport	11,413	-1,119	11,353	-1,331	-272	There is underlying demographic growth and tender pressures, however reduced operating days are mitigating these pressures currently.	0
Traffic Management	559	-43	758	-362	-120	Net increase in additional Traffic Regulation Orders income against additional planned works -£80k and net effect of vacant posts/reduced recharges to grants of -£40k	-78
Car Parks	1,997	-3,271	1,875	-2,545	604	The outturn includes the WG reimbursement for loss of income of £701k for Q1, £277k for Q2 and an estimated £241k for Q3. Q4 includes an assumption that WG will reimburse the Authority for the loss in income due to the reduction in footfall. The £167k efficiency for the increase in parking charges has not been met in full for the year.	634
Nant y Ci Park & Ride	80	-33	136	-71	17	Increased maintenance costs & reduced income	18
School Crossing Patrols	121	0	144	0	23	The school crossing patrols section has reviewed all patrols to identify where there is no requirement to provide them according to the National Safety criteria. Vacancies that arise in the sites that do not require school crossing patrols will not be filled as and when they become vacant.	26

## Environment Department - Budget Monitoring - as at 31st December 2020

### Main Variances

EXECUTIVE BOARD 22nd MARCH 2021

Division	Working Budget		Forecasted		Dec 20 Forecast Variance for Year £'000	Notes	Oct 20 Forecasted Variance for Year £'000
	Expenditure	Income	Expenditure	Income			
	£'000	£'000	£'000	£'000			
Street Works and Highway Adoptions	426	-364	475	-475	-62	Additional income from highway adoption agreements and streetworks	-131
Public Rights Of Way	937	-66	883	-56	-45	Reduced spend on supplies and services due to Covid-19 restrictions	-5
Other variances					-10		-6
<b>Property</b>							
Property Maintenance Operational	30,380	-31,924	29,713	-31,085	172	Estimated loss of recharge income and internal fees that can be charged due to shielding, redeployment, social distancing and construction and maintenance works on-stop or delayed.	186
Design & Professional Services Frameworks	0	0	242	-224	18	Some capital projects have slipped as a result of the current pandemic and fee income has reduced as a result.	30
Facilities Management - Corporate Buildings	388	0	404	0	16	Additional Facilities Assistants' workload as a result of closure of buildings that need to be attended in the absence of staff on site	29
Other variances					4		-5
<b>Planning</b>							
Planning Admin Account	342	-14	471	-99	44	Additional Arcus software fees	11
Building Regulations Trading - Chargeable	454	-507	396	-346	103	Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.	121
Building Control - Other	186	-5	171	-0	-10	Less staff travel & spend on supplies due to Covid-19	-11
Minerals	359	-236	334	-101	109	Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. Reduction in estimated income to year-end as a consequence of current lockdown.	46
Policy-Development Planning	680	-0	515	-2	-166	Part year vacancy and employee on maternity, underspend has increased due to less estimated expenditure on consultant fees & supplies	-152
Development Management	1,575	-968	1,552	-847	99	Income shortfall offset by less expenditure due to Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. Increased income since Oct	147
Tywi Centre	47	-47	61	-123	-61	Reimbursement for lost income received from WG of £29.7k in quarter 1 and £37.6k in quarter 2.	-56
Conservation	442	-54	456	-48	20	One-off consultancy cost	26
Other Variances					-3		-3
<b>Grand Total</b>					<b>534</b>		<b>1,016</b>